

LeRoy Collins Leon County Public Library System

2015/16 Annual Plan for Library Service

Annual Plan 2014/15 *Objectives Met*

- (1) Moving the Library's SirsiDynix management system to the SirsiDynix SaaS subscription ("The Cloud") has improved the timeliness and ease of updating and enhancing the system. Library staff members continue to enhance the library's online catalog. Additional search and sort features improve the relevance of search results, ebooks and online tutorials are added to the online catalog, search capability beyond the library's collection is easier to access, and other library services for readers are easily accessible from the online catalog home page.
- (2) In August, the library catalog was updated and all records were replaced with records compliant with Resource Description and Access (RDA) rules for cataloging, the newest format for cataloging. A vendor software solution for this project was funded through Leon County MIS. Staff training and cleaning up the bibliographic database in preparation for this major change in cataloging started in 2013.
- (3) Staff training and the acquisition of software for developing how-to videos for using library resources is complete. Planning, training and software acquisition have started.
- (4) The seed library program launched the first wave of spring variety seeds on January 28 and the second wave of fall variety seeds on August 8. This partnership with Sustainable Tallahassee, Leon County Cooperative Extension, and Leon County Resource Stewardship was a resounding success.
- (5) Two series of basic computer classes have been held at the Main Library, and sessions offering one-on-one help particularly with handheld devices have been held at the Main Library and the Lake Jackson Branch.
- (6) Programs developed for teens include book clubs at the Lake Jackson and Northeast Branch Libraries, gaming sessions and a Poetry Jam at the Main Library, and a writing workshop series for teens at the Eastside Branch Library. Other programs especially for teens are offered during Summer Reading.

Annual Plan 2015/16 *Objectives*

In the third year of the Library's 2013/14 to 2015/16 long-range plan, the Library continues to support the goals and objectives outlined in the long-range plan as well as the objectives listed in this annual plan. The Annual Plan aligns with the Strategic Initiatives developed for the Library by the Board of County Commissioners in the bi-annual strategic planning process.

Objective 1: Plan and host a gala community celebration for the 25th anniversary of the opening of the Main Library building. Event approved by the Leon County Board of County Commissioners at a budget workshop held June 23, 2015.

Objective 2: Continue the work of establishing Resource Description and Access (RDA) cataloging standards.

Objective 3: Establish new and continue to nurture current book groups for all ages throughout the library system.

Objective 4: Develop a robust business information webpage in partnership with the Leon County Office of Economic Vitality.

Objective 5: Expand offerings of basic computer training and one-on-one device training throughout the Library system and through the Literacy program. Work with Literacy and other community organizations to reach groups and individuals in need of basic computer training.

Objective 6: Develop cross-training opportunities for library staff members systemwide, to promote better understanding, communication and flexibility among work areas.

Objective 7: Offer library-specific customer service training for all staff members, incorporating Leon County core values.